

## **CLARK COUNTY PUBLIC FACILITIES DISTRICT (CCPFD) PROCEEDINGS**

**FEBRUARY 13, 2004**

**CLARK COUNTY, WASHINGTON**

The Clark County Public Facilities District (CCPFD) convened in the Public Services Center, 1300 Franklin Street, Vancouver, Washington.

### **MEMBERS PRESENT**

Paul Winters, Debbie Abraham, Phil Parker, and Jerry Kolke.

### **MEMBER(S) ABSENT**

Brett Wilkerson

### **STAFF PRESENT**

Kelly Sills and Bronson Potter.

### **CALL TO ORDER**

Chair Winters called the meeting to order at 9:05 a.m.

### **ROLL CALL**

Kelly Sills called the roll and confirmed that a quorum was present.

### **PUBLIC COMMENT**

No public comment submitted.

### **APPROVAL OF MINUTES**

The minutes from February 2, 2004 were **moved** by Jerry Kolke, **seconded** by Phil Parker, and **approved** as written.

### **APPROVAL OF CLAIMS**

Claim by Foster-Pepper (\$15,709.14) was **moved** by Jerry Kolke, **seconded** by Phil Parker, and **approved** for payment.

### **FMP GC/CM CONTRACT**

Kalina Kunert with Barrentine, Bates, and Lee described the cost negotiations and related issues ongoing between the county and Hoffman Construction with respect to the general contractor/construction management (GC/CM) contract for the Exposition Center project. She indicated that the contract is not yet finalized, but that it would be available for signature on 17FEB04. General discussion ensued about management of the fairgrounds project. Chair Winters received verbal confirmation from those present regarding continuation of the action from the 02FEB04 meeting which granted him authority to sign the contract on behalf of the Board (given the specified conditions).

### **COUNTY - COUNTY PFD MEMORANDUM OF UNDERSTANDING**

Chair Winters provided a reflective overview of the discussion from the meeting on 02FEB04 regarding the county – county PFD memorandum of understanding (MOU). This overview touched on such elements as the flow of funds between the PFD, fairgrounds, and county; the “surplus revenue” that comes out of the bottom of the cash flow; and which agency may retain discretionary authority over the

surplus revenue. Following the Chair's overview, the Board commenced continuation of that earlier discussion. Chair Winters emphasized that the county should be reimbursed for all expenses it incurs in support of the PFD, to which there was general concurrence by the Board. He added that the most recent version of the MOU would direct surplus revenue to support operational costs associated with the Exposition Center project. Bronson Potter indicated that revenue from naming rights would accrue to the county general fund, and Chair Winters agreed with that principle. Bronson added that there is not a significant hurry to approve the MOU since bonds won't be issued for 16 to 18 months, but Hugh Spitzer was asking for it to be approved concurrent with the construction contract. Phil Parker indicated his desire for surplus revenue to be dedicated to Fairgrounds Master Plan projects. Chair Winters suggested that the MOU be either delayed for more discussion by the Board, or approved in part, or approved with language open to further discussion. **Moved** by Phil Parker, **seconded** by Debbie Abraham, and **approved** that the Chair is authorized to work with Bronson Potter and Hugh Spitzer to finalize a modified MOU, and to sign the MOU under the condition that it be limited to excess and reserve revenues for financing and operation of Fairgrounds Master Plan projects, and that it not include determination of the disposition of surplus revenue; the determination of surplus revenue will be included in a separate future agreement.

#### **FUTURE MEETING SCHEDULE**

The Board concurred that the next meeting of the PFD Board will be held on 05APR04, 5:00 p.m. in the Public Services Center. This means that the regularly scheduled meeting which would have been held on 01MAR04 is cancelled.

Kelly Sills suggested that the Board consider modification of its bylaws during the 05APR04 meeting to determine whether the monthly regular meeting frequency should be adjusted, and the Board concurred with this suggestion.

#### **GOOD OF THE ORDER**

- Bronson Potter indicated that the Board of County Commissioners had approved, by vote, the funding plan for the Exposition Center project on 11FEB04.
- Jerry Kolke requested that Bronson Potter forward an Exposition Center "ownership flow chart" to Board members. He also described the composition of the Fair Board and its relationship to the Facilities Committee.

#### **ADJOURNMENT**

**Moved** by Jerry Kolke, **seconded** by Debbie Abraham, and **approved** to adjourn the meeting. The Board adjourned its meeting at 10:29 a.m.

The next meeting of the CCPFD will be on 05APR04 at 5:00 p.m. in the Clark County Public Services Center (Sixth Floor).